Yearly Status Report - 2018-2019

Part A	
Data of the Institution	
1. Name of the Institution	**VIDYA VIKAS MANDAL'S SITARAM GOVIND PATIL ARTS, SCIENCE AND COMMERCE COLLEGE, SAKRI (DIST-DHULE)**
Name of the head of the Institution	**Dr. Rajendra Ramdas Ahire**
Designation	**Principal**
Does the Institution function from own campus	**Yes**
Phone no/Alternate Phone no.	**02568242323**
Mobile no.	**9860364793**
Registered Email	**vidyavikas2006@rediffmail.com**
Alternate Email	**iqacsgpcsakri18@gmail.com**
Address	**Ambapur Road, Sakri, Tal-Sakri, Dist-Dhule**
City/Town	**Sakri**
State/UT	**Maharashtra**

Pincode	**424304**

2. Institutional Status

Affiliated / Constituent	**Affiliated**
Type of Institution	**Co-education**
Location	**Rural**
Financial Status	**state**
Name of the IQAC co-ordinator/Director	**Dr Dnyaneshwar Shantaram Chavan**
Phone no/Alternate Phone no.	**02568242323**
Mobile no.	**9503339234**
Registered Email	**iqacsgpcsakri18@gmail.com**
Alternate Email	**cdnyanesh37@yahoo.co.in**

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	http://www.sgpcsakri.com/assets/admin/images/aqarPdf/img_1563533275.pdf

4. Whether Academic Calendar prepared during the year

4. Whether Academic Calendar prepared during the year	**Yes**
if yes,whether it is uploaded in the institutional website: Weblink :	http://www.sgpcsakri.com/assets/admin/images/calender/img_1576552425.pdf

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
2	**C**	**1.71**	**2013**	**25-Oct-2013**	**24-Oct-2018**

6. Date of Establishment of IQAC

6. Date of Establishment of IQAC	**31-Jul-2004**

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by	Date & Duration	Number of participants/ beneficiaries

IQAC		
Regular Meetings of IQAC	23-Mar-2019 01	24
Timely submission of AQAR	29-Dec-2018 01	24
Academic Audit and its follow-up	03-Nov-2018 01	24
A Six Days An Intensive Training Programme for Tribal Children	19-Jul-2018 06	100
A Workshop on Programme Outcomes and Course Outcomes	01-Feb-2019 01	48
Two Days Workshop on Employment and Career Guidance	25-Feb-2019 02	57
A Workshop on MOOC and E-Resourses	22-Feb-2019 01	22
A Workshop on Strengthening Counselling Cells in Colleges	08-Feb-2019 01	40
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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
NIL	NIL	NIL	2019 00	0
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9. Whether composition of IQAC as per latest NAAC guidelines:	**Yes**
Upload latest notification of formation of IQAC	[View File](#)
10. Number of IQAC meetings held during the year :	**4**
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	**Yes**
Upload the minutes of meeting and action taken report	[View File](#)
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	**No**

12. Significant contributions made by IQAC during the current year(maximum five bullets)

• Formulation of Plan of Action and its implementation • Faculty members are made aware with the new methodology introduced by NAAC, Bangalore • Nurturing scientific temperament among young students • Organization of various student oriented activities that are essential for their holistic development • Teachers are acquainted with current trends in the academic and research world

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
IQAC initiates to form various committees and conduct regular meetings	1. Various committees are formed in order to carry out cocurricular and extracurricular activities. 2. Conducted regular meetings regarding their activities
IQAC decided to organize workshops for faculty members	1. A Workshop on "Programme Outcomes (POs) and Course Outcomes (COs)" is organized on 01/02/2019 2. A Workshop on "Strengthening Councelling Cells in Colleges" is organized 08/02/2019 3. A Workshop on "MOOC and E-Resources : Nature and Scope" is organized on 22/02/2019 4. A one day workshop on "Choice Based Credit System" organized by S G Patil Arts, Science and Commerce College, Sakri in association with KBCNMU, Jalgaon on 27/08/2018
IQAC planned to organize various student oriented workshops	1. A Six Days "An Intensive Training Programme for Tribal Children" is jointly organized by NMU, Jalgaon and Vigyan Prasar, New Delhi from 19/07/2018 to 24/07/2018. 2. Two Days workshop on "Employment and Career Guidance" on 25-26/02/2019
IQAC planned to organize various student oriented activities	1. A Special lecture on Career Guidance delivered by Dr.Avinash Shirsath (Nilaya Foundation, Pune) on 27/02/2019 2. Marathi Bhasha Sanvardhan Pandharwada is celebrated from 01/01/2019 to 15/01/2019 3. Annual Gathering is organized on 13/02/2019 4.Annual Prize Distribution Ceremony is organised on 15/02/2019
College website was proposed to make user-friendly	Training Session on "Website Learning Techniques" is organized on 16/02/2019
IQAC aimed to organize various co-curricular & extra-curricular activities	1. International Yoga day is celebrated on 21/06/2018 2. Social Justice Day (Chhatrapati Shahu Maharaj

	Birth Anniversary) is celebrated on 26/06/2018 3. Constitution Day is celebrated by taking oath on 26/11/2018 4. NSS Special Winter Camp is organized at Shewali from 02/01/2019 to 08/01/2019. 5. National Youth Day is celebrated on 12/01/2019. 6. Traditional day is celebrated on 14/01/2019 7. The Inaugural function Literary Association is organised on 12/10/2018 at the hands of Ku.Ranjana Pawar (Alumni) 8. World Non-Violence day is celebrated on 02/10/2018 9. Electoral Literacy club is formed
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14. Whether AQAR was placed before statutory body ?	**Yes**

Name of Statutory Body	Meeting Date
College Development Committee	17-Dec-2018

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	**No**
16. Whether institutional data submitted to AISHE:	**Yes**
Year of Submission	**2019**
Date of Submission	**06-Jan-2019**
17. Does the Institution have Management Information System ?	**Yes**
If yes, give a brief descripiton and a list of modules currently operational (maximum 500 words)	**College uses management Information system as provided by Directorate of Higher Education, Government of Maharashtra. In this system, the information is provided under the modules like administration, student profile, and Teaching Nonteaching Staff information.**

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500

words

At the beginning of the academic session, Academic calendar is prepared by IQAC. It includes various curricular, co-curricular and extracurricular activities for effective implementation and delivery of curriculum in each academic year. According to it, all departments develop their own academic calendars and action plans for each academic year. Departmental meetings are conducted in every department in which syllabus for the academic sessions are distributed to the teachers. These meetings play crucial role in the curriculum delivery. Classes are held according to the schedule under the supervision of College administration. Teachers are asked to prepare their lesson plan according to the topics assigned to them and submit their semester lesson plans to the IQAC and thus the IQAC monitor and check periodically the topic coverage of every teacher in order to ensure balance within the time bound. Teachers are also asked to prepare workload sheets for the smooth running of the mechanism. Regular teaching-learning process is reported by Heads of departments to the Principal. As per the syllabus, students are instructed to visit the library. The College has a library with open access system and it opens till late afternoon and some departments have their Departmental libraries for the benefit of the students. A good number of Journals are subscribed by the College. N-List facility is provided where students can have the access of e-journals. For the effective teaching delivery of curriculum, various teaching methods are used based on the requirement of the subject or topic. Both the conventional and the advanced teaching-learning aids are used in delivering the lesson, such as Talk and Chalk method, ICT-enabled teaching-learning method, Paper Presentation and Seminar by the students, Group Discussion, Field Trip and Excursion, Distribution of notes by the teachers, etc. Seminars and special talks by experts are also arranged. Regular class test are conducted based on the performance of the students remedial classes are also conducted. The internal assessments of the students are solely assessed on the performance of the student. Departments maintain the detailed record of the classes and assessments. College administration also monitors the whole process. Departments keep the record of the different activities related with teaching learning, development and improvements of different methods of effective curriculum delivery. The result analysis committee along with the teaching faculty and evaluates the result of every end term examination and after receiving an adequate feedback from all concerned a concrete decision is taken together as on how to improve and go about with the next academic session.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entreprene urship	Skill Development
Certificate Course in Co mmunicative English	NA	02/07/2018	30	Communicat ion and Writing	Communicat ion Skills
Certificate Course in LED Making Skills	NA	01/08/2018	30	Electrical Sector Emplo yability	LED Making Skills

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction

BA	FYBA	17/07/2018
BCom	FYBCom	17/07/2018
BSc	FYBSc	17/07/2018
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BA	FYBA	17/07/2018
BCom	FYBCom	17/07/2018
BSc	FYBSc	17/07/2018

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	80	Nil

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
NIL	15/06/2018	Nill
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BA	Environmental Science	135
BCom	Environmental Science	90
BSc	Environmental Science	195
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
The feedback from various stakeholders is collected by providing them feedback forms and after collecting them thoroughly discussed and then analyzed in the proper way by the Feedback Analysis Committee constituted by the Principal.. Accordingly, issues can be handled independently and personally are forwarded to the concerned individuals or departments. Corrective measures were applied. Matters which involve the College as a whole are dealt by the Principal in

coordination with the concerned department through head of departments or concerned committee. The proposals given by the different committees and departments are discussed with the College Development Committee of the College and Management for necessary action.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	TYBA	120	121	121
BCom	TYBCom	120	58	58
BSc	TYBSc	120	158	158
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2018	1252	35	24	1	25

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
25	10	13	Nill	Nill	6
View File of ICT Tools and resources					
View File of E-resources and techniques used					

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Students are the main stakeholders of the higher education system. Academic development is one of the aims of the higher education institutes but for his holistic development, it is important to mentor him in all aspects. In view of this, our college runs students mentoring system. The principal assigns mentors. A role of mentor assigned to each teacher working in the institution. Total admitted students are informed regarding their mentors. The mentors take care of their mentees if they have any personal or emotional problems.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
1287	25	1:51

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D

57	25	32	Nill	13

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2019	Dr. Lahu Babulal Pawar	Associate Professor	Best Nodal Officer

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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BA	UG	Semester-VI	26/04/2019	14/06/2019
BCom	UG	Semester-VI	11/04/2019	19/05/2019
BSc	UG	Semester-VI	22/04/2019	01/06/2019
MA	PG	Semester-II	26/04/2019	07/06/2019
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

Our college is affiliated to Kavayitri Bahinabai Chaudhari North Maharashtra University, Jalgaon hence we have to follow the guidelines regarding the Continuous Internal Evaluation system as prescribed by the University. Student's seminars, Unit Tests, quizzes, home assignments and tutorials are conducted regularly. The time table regarding Internal Tests is prepared by the Examination Committee appointed by the Principal. The examination Committee asked the teachers of every subject to prepare the question papers. Then on the concerned day the committee provides the blank answer-sheets to the concerned teacher and conducts the examinations as per the time-table. Later on every teacher is asked to assess the test papers and submit their marks in the prescribed format provided by the University. Semester examinations, declared by the University, are also conducted smoothly. The Principal appoints junior supervisors and assigns concerned exam duties in order to conduct University examinations smoothly. After that the Central Assessment Program for First year papers of arts, science and commerce faculty is organized and concerned teachers are appointed for assessment of the papers.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

An academic calendar is prepared by the institution under the active supervision of the IQAC. This is prepared after publication of the academic calendar cum holiday list by Kavayitri Bahinabai Chaudhari North Maharashtra University, Jalgaon. The calendar is uploaded on the institutional website and also displayed on the notice boards of various departments. This calendar incorporates various important events and activities planned during the academic year such as tentative schedule of the various unit tests, Co-curricular Activities, college annual Gathering day, annual Prize Distribution Ceremony, in addition to the list of various important holidays during the

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

http://www.sgpcsakri.com/assets/admin/images/IqacActivityPdf/img_1583980729.Pdf

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
UG	BA	Sociology	5	2	40
UG	BA	English	4	Nill	00
UG	BA	Geography	29	18	62.06
UG	BA	Hindi	6	Nill	00
UG	BA	Marathi	11	Nill	00
UG	BA	History	25	4	16
UG	BA	Economics	11	Nill	00
UG	BA	Political Science	14	1	7.14
UG	BSc	Physics	8	3	37.5
UG	BSc	Botany	9	4	44.44

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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

http://www.sgpcsakri.com/assets/admin/images/IqacActivityPdf/img_1578992752.pdf

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Major Projects	00	NIL	0	0
Minor Projects	00	NIL	0	0
Interdisciplinary Projects	00	NIL	0	0
Industry sponsored Projects	00	NIL	0	0

Projects sponsored by the University	00	NIL	0	0
Students Research Projects (Other than compulsory by the University)	00	NIL	0	0
International Projects	00	NIL	0	0
Any Other (Specify)	00	NIL	0	0
Total	00	NIL	0	0

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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
NIL	NA	15/06/2019

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
NIL	NA	NA	15/06/2019	NA

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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsered By	Name of the Start-up	Nature of Start-up	Date of Commencement
NIL	NIL	NIL	NIL	NIL	15/06/2018

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3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
00	00	00

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
Department of English	1
Department of Hindi	1
Department of Psychology	2
Department of Physical Education and Sports	1

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)

International	Department of English	4	6
International	Department of Marathi	2	6
International	Department of Zoology	4	4
International	Department of Geography	1	6
[View File]()			

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Department of Geography	3
Department of Marathi	1
Department of English	3
Department of Zoology	8
[View File]()	

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
NA	NA	NA	2018	0	NA	Nill
[View File]()						

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
NA	NA	NA	2018	Nill	Nill	NA
[View File]()						

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	1	18	1	9
Presented papers	1	9	1	1
Resource persons	Nill	Nill	Nill	1
[View File]()				

3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Yuvati Sabha Inauguration	NSS NCC	4	120
NSS Special Winter Camp	NSS	3	125
Swachchha Bharat Abhiyan	NSS NCC	6	76
Smart Village	NSS NCC	4	125
Blood Donation Camp	NSS, NCC in collaboration with Civil Hospital,Dhule	4	43
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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
New Voters Registration under Electoral Literacy Club	Best Nodal Officer	District Collector	430
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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
Red Ribbon Club	NSS	Aids Awareness	3	60
Aids Awareness Programme	NSS NCC	Aids Awareness	3	80
Blood Donation Camp	NSS NCC	Blood Donation	10	43
Swachchha Bharat Abhiyan	NSS NCC	Cleanliness Drive	6	76
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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Faculty Exchange Program	Uttamrao Patil Arts & Science College, Dahiwel, Tal-Sakri	Institutional	02
Student Exchange	Adarsh College of	Institutional	01

Program	Arts, Nijampur-Jaitane, Tal-Sakri			
Student Exchange Program	Smt.Vimalbai Patil Arts and Late Dr. B.S.Desale Science College, Sakri	Institutional	01	

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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
NIL	NIL	NIL	15/06/2018	30/04/2019	NIL

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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
Uttamrao Patil Arts and Science College, Dahiwel, Tal-Sakri	15/06/2018	MoU for the primary purpose of Co-operation Promotion and Networking between adjoining colleges to provide a common forum for exchange of ideas and views regarding designing and /or execution of curriculum /programmes and research activities in the f	10
Adarsh College of Arts, Nijampur-Jaitane, Tal-Sakri	15/06/2018	MoU for the primary purpose of Co-operation Promotion and Networking between adjoining colleges to provide a common forum for exchange of ideas and views regarding designing and /or execution of curriculum /programmes and research activities	10

Smt. Vimalbai Patil Arts and Late Dr.B.S.Desale Science College, Sakri	15/06/2018	MoU for the primary purpose of Co-operation Promotion and Networking between adjoining colleges to provide a common forum for exchange of ideas and views regarding designing and /or execution of curriculum /programmes and research activities in the f	10

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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
250000	250288

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Existing
Laboratories	Existing
Seminar Halls	Existing

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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
ERP Solution Mastersoft LIBMAN(Cloud Based)	Partially	2.0	2017

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	22121	1314418	771	89830	22892	1404248
Reference Books	14838	273766	141	8093	14979	281859
Journals	34	15536	8	6275	42	21811
Weeding	3891	27561	Nill	Nill	3891	27561

(hard & soft)						

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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
NIL	NIL	NIL	15/06/2018

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4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/ GBPS)	Others
Existing	22	10	4	1	2	4	0	0	1
Added	1	0	0	0	0	1	0	0	0
Total	23	10	4	1	2	5	0	0	1

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

100 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
NIL	NIL

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurredon maintenance of physical facilites
530000	5355049	915000	917177

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

PROCEDURES AND POLICIES FOR MAINTAINING AND UTILIZING PHYSICAL, ACADEMIC AND SUPPORT FACILITIES - LABORATORY, LIBRARY, SPORTS COMPLEX, COMPUTERS, CLASSROOMS. The college has ample infrastructural facilities for academic, co curricular and extracurricular activities. There is one administrative block, five laboratories out of which three laboratories are recognized as Research Laboratories by Kavayitri Bahinabai Chaudhari North Maharashtra University, Jalgaon, and one seminar hall-cum-Auditorium is equipped with a Projector. There is a well-furnished computer laboratory. There are sixteen classrooms in total. Various departments also are housed in these blocks. The college has a well maintained, fully computerized library with Internet facilities and

Internet Centre to cater to the needs of the students and teachers. The library has a reading room, Reference section and internet facilities with broad band connectivity. The college has a well defined policy for maintaining the available facilities in the campus. The infrastructure policy of the college is in tune with the ethos of the green campus as well as the need of the times: sustainability and economy. The greenery and heritage of the college are maintained and all construction and renovation work is framed in a proper manner. The funds for renovation and construction work in the college are allocated by the UGC, and Management fund. The UGC fund was utilized for construction of ladies hostel and Teaching Staff Room. The Vidya Vikas Mandal Management provides all required support for the upkeep of the campus. Renovation and maintenance of the college is mainly under the supervision of the Principal and the Management.

http://www.sgpcsakri.com/assets/admin/images/otherData/img_1583981723.pdf

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	NIL	0	0
Financial Support from Other Sources			
a) National	SC/ST/OBC/NT Scholarships as provided by the Government	752	3041045
b)International	NIL	Nill	0
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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Chanakya Competitive Examination Guidance Center	15/06/2018	50	01
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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passedin the comp. exam	Number of studentsp placed
2018	Chanakya Competitive Examination Guidance Centre	50	50	Nill	Nill

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year		
Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
Nill	Nill	Nill

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Nameof organizations visited	Number of students participated	Number of stduents placed	Nameof organizations visited	Number of students participated	Number of stduents placed
NIL	Nill	Nill	NIL	Nill	Nill

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
2019	1	BSc	Zoology	RYK College, Nashik	MSc
2019	1	BSc	Physics	KBCNM University, Jalgaon	MSc
2019	1	BSc	Physics	KTHM College, Nashik	MSc
2019	3	BSc	Chemistry	HPT College, Nashik	MSC
2019	3	BSc	Chemistry	KBCNM University, Jalgaon	MSc
2019	4	BSc	Chemistry	SSVPS P.R.Ghogre Science College, Dhule	MSc
2019	8	BCom	Commerce	Vidyavardhini College, Dhule	MCom
2019	2	BA	Geography	Pratap College, Amalner	MA
2019	7	BCom	Commerce	GTP College, Nandurbar	MCom

| 2019 | 3 | BSc | Chemistry | D H Agrawal College, Navapur | MSc |

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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	Nill
SET	Nill
SLET	Nill
GATE	Nill
GMAT	Nill
CAT	Nill
GRE	Nill
TOFEL	Nill
Civil Services	Nill
Any Other	Nill

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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Kabaddi (Boys)	University Level	48
Kabaddi (girls)	University Level	48
Cultural Gathering	College Level	30

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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2018	NIL	National	Nill	Nill	00	NA

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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Student Council is formed as per the guidelines provided by Kavayitri Bahinabai Chaudhari North Maharashtra University, Jalgaon. Students of the college are nominated on various committees as follows 1. C.D.C.,2. N.S.S., 3. N.C.C.,4. I.Q.A.C., 5. Internal Complaint Committee, 6. Gymkhana Committee, 7. Magazine Committee, 8. Yuvati Sabha, 9. Grievance Cell , 10. Anti-Ragging Committee

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

120

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

Alumni Meet is conducted every year. Sport Activity is organized.

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

Decentralization 1. Decentralization is seen as the means of improving quality of educational process. The Management, College Development Committee, Principal, Vice Principal, IQAC Coordinator and Members, staff, student representatives, Stakeholders, Alumni and various committees are jointly empowered to propose, design, formulate and execute their plans within the frame work of governance. 2. The institution follows program wise decentralization. There are thirteen head of departments which function independently with full authority and responsibility. Each program enjoys independent decision making power and decision making prompt. They are accountable for performance and student satisfaction. High degree of decentralization has helped the institution to achieve the desired goals. For N.S.S. there is a Programme Officer and Two Assistant Programme Officers as well as for N.C.C. there is one A.N.O. for smooth running of the activities. 3. Examination Committee has been given full authority to take decisions and enforce decisions which has helped to introduce credible examination system with timely result declaration and speedy settlement of examination related grievances. Examination Department is separated from regular academic operations and all exam related activities are conducted by the Examination Committee. 4. The Academic Committee, Administrative Staff, I.Q.A.C., C.D.C., N.S.S., N.C.C. all are working together for the smooth running and over all functioning of the college. The institution has a mechanism for delegating authority and providing operational autonomy to all the various functionaries to work towards decentralized governance system. Participative Management: 1. The institution promotes a culture of participative management by involving staff, students and other stakeholders in various activities. As a result of decentralization we have been able to give importance to participative management. Both students and staff are allowed to share any suggestions aiming at the development of the institution. Every employee and student is encouraged to give suggestions which are taken up seriously by the management. 2. Staff meetings and departmental meetings are held regularly and fruitful discussions have been discussed on important issues about the future course of action. 3. The Principal and Vice Principal follow an open door policy for staff as well as students. Students and Staff members can directly contact anybody in the given hierarchy to communicate regarding grievances, suggestions or recommendations. 4. The principal, Vice-Principal, Heads of the departments and staff members are involved in defining the policies and procedures, framing guidelines and rules, regulations pertaining to admission, placement, discipline, grievance, counseling, training development, and library services and effectively implementing the same to ensure smooth and systematic functioning of the institution. 5. The faculty members participate in sharing the knowledge by discussing on the latest trends in various disciplines in

faculty meetings and Staff Academy activities. Faculty members also write joint research papers and share their knowledge. There are regular meetings conducted to identify the needs and expectations of different stakeholders.

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Admission of Students	Admission of Students: At the beginning of an academic year, the college forms the admission committee comprising of the representative teachers from every programme. They guide the students for admission. The admission policy of the institution is very transparent and the prevailing open access to all categories makes it benefiting to them. If any problem arises, it is resolved by Principal. The Institution follows the rules and regulations of KBC North Maharashtra University, Jalgaon, Government of Maharashtra and UGC regarding admission process. The information regarding admission is provided through the prospectus as well as the Admission Committee. Reservation Policies as laid by the Government of Maharashtra is also followed.
Human Resource Management	Human Resource Management: The Institution always motivates the faculty members to participate in various professional development programmes such as refresher courses, orientation courses and faculty development programmes. Non-teaching staff is encouraged to attend skill development programmes. Organization of workshops and training programmes on various current topics, Self-appraisal of the teachers through maintenance of academic diary is in place. Formulation of various committees such as Grievance Redressal Cell, Anti-ragging Committee, Sexual Harassment Committee is implemented.
Library, ICT and Physical Infrastructure / Instrumentation	Library, ICT and Physical Infrastructure / Instrumentation • Implemented the LIBMAN Integrated Library Management Software with MOPAC facility to browse the collection of library. N-List facility is provided to the teachers and students. It has a specious Reading Room with sufficient

	resources. Library has provided QR Codes for University Examination Question Papers in order make availability to with staff and students. ICT: • The Institution has an Internet Centre that supported continuous, uninterrupted supply of internet. There is a well-equipped Computer lab Physical Infrastructure/Instruments: • For Girl students, a special Ladies room with Vending Machine is provided. Well-equipped Seminar Hall-Cum-Auditorium with modern facilities is provided. • Ramp Facility is available for the Divyangjan Students.
Curriculum Development	As the Institution is affiliated to the Kavayitri Bahinabai Chaudhari North Maharashtra University, Jalgaon, we have to follow the syllabi designed by the University. Teachers of respective subjects participate regularly in the syllabi reframing workshops of their respective subjects and put their own views regarding the syllabi. Some of our staff members are elected as the members of the board of studies. They usually have a talk with the students and present their opinions.
Teaching and Learning	? The institution follows transparent Human Resource policy and the Management plays a key role in recruitment of teachers and compensation of teachers which ensures retention of talented teachers and ensures employee engagement towards organization. Quality of teaching is ensured by informal feedback from all stakeholders. ? Modern ICT facilities are provided for imparting curriculum. Apart from classroom interaction, meaningful learning is initiated through guided teaching, workshops, seminars, industrial visit, study tours and fieldwork. ? The Institution also encourages the teachers to participate in various professional development programmes.
Examination and Evaluation	? Semester system is implemented by the KBC North Maharashtra University Jalgaon, so the Institution has to follow strictly the Centralized Internal Assessment and CAP with deadlines. ? Standardized and Systematic Examination and Evaluation system is in place. ? Examination schedule regarding Unit Tests for the

	entire term was prepared of each term and put up on the notice board. ? Result Analysis is discussed in the departmental meeting. Results were displayed of the FYBA, FYBCom and FYBSc on the college website and mark sheets were distributed within stipulated time.
Research and Development	? The IQAC always encourages faculty members to undertake minor and major research projects. ? The Institution also has three Research laboratories recognized by the KBC North Maharashtra University Jalgaon ? The Research Committee takes initiative to prepare proposals for the organization of Conference, seminar and workshop on recent issues.
Industry Interaction / Collaboration	Industry interaction is done by science faculty departments such as chemistry. The department arranges study tours to the industries. The college has collaboration with various government offices such as Panchayat Samiti, Sakri, Civil Hospital, Dhule and the like. Various activities carried out with their support and collaborations.

6.2.2 – Implementation of e-governance in areas of operations:

E-governace area	Details
Planning and Development	The College has an Information Management System in place which information is collected regarding the upcoming events to be conducted. College website is systematically updated with all the information required for admission, scheduling time table, exam dates, and results. The College has a Biometric system where teaching and non-teaching staff have to punch in and out while entering and leaving the Campus. This ensures scheduling and time management for various activities. Digital College system is followed for the following processes: Admission (Requirements and Eligibility) Online Examination Facilities (Examination Calendar, Online ATKT Form Filing, Online Results, Exam Time Table, Passing Standards, and Unfair Means) and Attendance.
Administration	Administration is computerized and it includes maintenance of Student Data, General Administration, Admissions,

	Fees, etc. is done by the office staff. Student's data entry connected with Digital College database. Use of Digital College software is done through University Portal. Government Scholarship issues is done through Government of Maharashtra portal.
Finance and Accounts	The Administrative Office of the college maintains the Books of Accounts properly which helps in auditing procedure. The college conducts regular audit of annual books of accounts.
Student Admission and Support	Student Admission and Support: College has extended helping counters for the students which provide those several services as such Admission forms Filling, Examination forms filling as well as Scholarship Forms filling. Institutional Prospectus contains all information relating to the courses taught in the college. The Admission Policy followed is as per the directives given by KBCNM University, Jalgaon and Government of Maharashtra. Digital College is the software that helps in maintaining the admission process and its related data.
Examination	Examination: A special Examination department is provided by the college that is equipped with ICT tools necessary for examination purpose. As per the requirement of Examination, the department is having all the necessary equipment as well as facilities are provided by the college such as Strong Room, Separate Desktop, Printer and Internet Facility for online procedure of Paper Downloading, and the like.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2018	Prin.Dr.R.R.A hire	Workshop on CBCS at KBCNMU, Jalgaon	NA	460
2018	Prof. S.D.Palkhe	Workshop on Student Development at KBCNMU, Jalgaon	NA	510
2019	Prof. Hasinkha Tadvi	One Day National	NA	840

Year					
		Seminar at Dhule			
2019	Prof. A.P.Sonawane	One Day National Seminar at Dhule	NA		840
2019	Prin.Dr.R.R.Ahire	One Day National Seminar at Dhule	NA		840
2019	Dr. S.S.Patole	One Day National Seminar on NAAC at Z.B.Patil College, Dhule	NA		840
2019	Dr. M.M.Saindane	One Day National Seminar on NAAC at Z.B.Patil College, Dhule	NA		840
2019	Prof. S.D.Palkhe	One Day National Seminar on NAAC at Z.B.Patil College, Dhule	NA		840
2019	Dr.V.B.Bachchhao	One Day National Seminar on NAAC at H.R.Patel College, Shirpur	NA		1340
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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2019	A Workshop on Programme Outcomes and Course Outcomes	NIL	01/02/2019	01/02/2019	48	Nill
2019	NIL	Training Session on Website Learning Techniques	16/02/2019	16/02/2019	3	5

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Faculty Development Programme for IQAC Coordinators	1	07/01/2019	13/01/2019	07
Refresher Course in ICT	1	10/12/2018	30/12/2018	21

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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
25	25	29	29

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
Co-operative Credit Society, PF, DCPS	Co-operative Credit Society, PF, DCPS	Earn While Learn Scheme, EBC Scholarship, Govt. Scholarships, Endowments

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The institute has a mechanism for regular internal and external audit. We have our own internal audit mechanism where internal audit is an ongoing continuous process in addition to the external auditors to verify and certify the entire Income and Expenditure and the Capital Expenditure of the Institute each year. The budget is prepared of planned activities from various departments, associations and committees at the beginning of the academic year. At the yearend through income and expenditure account of departments, associations and committees, it conducts comparison with the budgets to keep a check on fund allocation and utilization. For external financial audit, Income and Expenditure Account of institution after verifying by the registered Chartered Accountant, is sent to external to authenticate and to get true and fair view of financial result. The assessment of the audit is done by the Joint Director Office, Jalgaon. The instructions of Principal and IQAC Coordinator in entire procedure were followed.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
NIL	0	NA

6.4.3 – Total corpus fund generated

00

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	Kavayitri Bahinabai Chaudhari North Maharashtra University, Jalgaon	Yes	IQAC
Administrative	No	NIL	No	NIL

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

Parent teacher Association initiates in arranging programmes, which is useful for the students. Parent-Teacher Meeting is organized.

6.5.3 – Development programmes for support staff (at least three)

1. Support Staff is an important part of our Institution so they are to be provided all sorts of help for their promotion and related matters. 2. To avail them of all welfare measures of the government that ensures their welfare. 3. They have been relieved for various workshops as well as training sessions.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

After the second cycle of Accreditation, the Institution has carried out some initiatives as follows. 1. The new titles were added to the collection of the library in order to enrich it. 2. Library is computerized as well as it is also provided with LIBMAN, the library software. N-LIST service is provided through the Library to its stakeholders. 3. Ladies Common Room facilities were improved. The Ladies Common Room is equipped with Vending Machine, drinking Water facility. 4. Faculty members are encouraged to take up research work and 5 faculty members have completed their PhD in their respected subjects.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	No
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2019	Two Days workshop on "Employment and Career Guidance"	25/02/2019	25/02/2019	26/02/2019	57
2019	Regular Meetings of IQAC	23/03/2019	23/03/2019	23/03/2019	24

2018	A Six Days "An Intensive Training Programme for Tribal Children"	19/07/2018	19/07/2018	24/07/2018	100
2018	Academic Audit and its followup	03/11/2018	03/11/2018	03/11/2018	24
2018	Timely submission of AQAR	29/12/2018	29/12/2018	29/12/2018	24
2019	A Workshop on "Programme Outcomes (POs) and Course Outcomes (COs)"	01/02/2019	01/02/2019	01/02/2019	48
2019	A Workshop on "Strengthening Counselling Cells in Colleges"	08/02/2019	08/02/2019	08/02/2019	40
2019	A Workshop on "MOOC and E Resources : Nature and Scope"	22/02/2019	22/02/2019	22/02/2019	20

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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Savitribai Phule Birth Anniversary	03/01/2019	03/01/2019	100	20
International Womens Day	08/03/2019	08/03/2019	100	20
A Special Lecture on 'Adolescent Age'	29/08/2018	29/08/2018	120	4
Swayamsiddha Workshop	21/09/2018	28/09/2018	50	4

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
1. Environment awareness is generated through plantation programme. It is organized under NSS and NCC. 2. College organizes activities such as project Report on Environment 3. Awareness among the FYBA, FYBCom and FYBSc Students regarding Environment Consciousness 4. A Special lecture is organized by the Science Association regularly

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Ramp/Rails	Yes	3
Physical facilities	Yes	3

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2018	1	1	19/07/2018	06	A Six Days "An Intensive Training Programme for Tribal Children"	Eradication of Blind Faith, Scientific Temperament	130
2019	2	2	08/01/2019	01	Cashless Society	Awareness Initiative regarding Cashless Process for villagers	130

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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Students Handbook	18/06/2018	Students Handbook: The purpose of the Student Handbook is to give students and their guardians an understanding of the general rules and guidelines for attending and receiving an education at the institution. Discipline

			related issues must be strictly followed. Maintenance of discipline should be observed in students behavior. Publicity is given to the students through the prospectus, and through fresher's orientation programme for ensuring its adherence. Regular follow up is carried out and in case any student is deviating from its provisions are counseled by the head of the institution and the teachers at the institution. Students and guardians are made aware that this document is reviewed annually since policy and procedure adoption is an ongoing process. The most recent adopted policy or procedure prevails. The handbook is amended at any time and those changes are communicated by the administration to the staff, students and guardians.
Teachers Handbook	18/06/2018		1.The teacher shall perform his academic duties such as preparation of lectures, demonstrations, tutorials, assessment, research, guidance to research fellows, University examinations etc. and shall encourage pursuit of learning in the students. 2.The teacher shall engage the classes regularly and punctually and impart such lessons and instructions as allotted by the Head from time to time, and shall not ordinarily remain absent from work without prior permission or grant of leave. 3.In addition to the duties of teaching and allied activities,

			the teacher shall, when required, attend to extra-curricular, co-curricular activities organised by the Institution, and administrative and supervisory work and maintenance of records and Assessment Reports or any other duties befitting the status of a teacher assigned to him/her by the Head. The follow up is taken by maintaining the daily diary, and regular meetings
Staff Handbook	18/06/2018		Staff Handbook: The purpose of the Staff Handbook is to acquaint the staff about the personnel policies and procedures, rules and regulations to be followed by staff, professional ethics, employee benefit plans, and facilities. This handbook insists the involvement of staff for the overall development of the Institution. Due publicity is given to this document at the time of recruitment and regular follow up is carried out to ensure its provisions are followed and in case of deviation counselling is done. It helps the staff to understand responsibilities and the opportunities available to them as a staff employee. The College retains the right to modify the Handbook at any time.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Celebration of International Day of Yoga	21/06/2018	21/06/2018	50
International Non-Violence Day	02/10/2018	02/10/2018	150

Teachers Day	05/09/2018	05/09/2018	100
National Youth Day	12/01/2019	12/01/2019	150
Martyrs Day	31/01/2019	31/01/2019	100
Reading Motivation Day	15/10/2018	15/10/2018	100
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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

Our College has a lush green campus. It is an outcome of the initiatives taken by the institute to make the campus eco-friendly. They are as follows: 1. Shramdan by NSS and NCC Volunteers 2. Tree Plantation 3. Water Harvesting 4. Cleanliness Drive 5. Plastic-Free Campus

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

Best Practices 1. Title of the Practice: - Social Gratitude and Service Learning Through Blood Donation Community Goal:- The college right from its inception has been taking keen interest in social and community activities. We aim to achieve the goal of social commitment through our qualitative and quantitative efforts for youths. We are committed to Excellence, competition and develop responsible members of the society. It is our duty to remember the national and social heroes. The value education is inculcated through celebration of death anniversaries and birth anniversaries. On these social and moral grounds we celebrate the death anniversary of our beloved founder Vice-President Late Sau.Gojar Tai Ramrao Bhamare who dedicated her life for the sake of weaker section of the society, for uplifting the socially backwards and showing them the gateway to higher education. We organize Blood donation Camp on 29th August of every academic year since 1997 in the memory of our beloved Vice-President Late Sau. Gojar Tai Bhamare. It is celebrated as "Gojar Tai Bhamare Smriti Din". On this day our Institute organizes Blood Donation Camp in which all the students, faculty and stakeholders participate. This practice is continuous since 1997 where we show our gratitude and engage the students in creating closer ties between institution of higher education and communities they serve with the results to deepen the quantity of learning and discovery of social and national bonds. The Context:- The Institution focus for community improvement and engagement, connects academic programme with community service so that students, faculty and community partners can forge linkage between theory and practice, between knowledge and action and between the resources of the Institution and the social development. The social based learning combines traditional classroom instruction with social service to enhance the learning of the students and civic participation. On the same day, the college organizes Blood Group Check-up programme of all students and community partners. On the same day "Yuvati Sabha" organizes enlightened lectures of Lady Medical Practitioners. The girl students get golden opportunities to put their hygienic problems in front of these doctors and are being advised. The Practice:- Our College organizes regular Blood Donation camp in the month of August since 1997 on the Death Anniversary of Late Sau.Gojartai Bhamare, Ex-MLA and Vice-President of Vidya Vikas Mandal. The camp is organized in association with Civil Hospital, Dhule. The team consists of Doctors, their technicians and helpers. With the help of our volunteers, the Civil Hospital Team enrolled the names of donors for the camp and then they check them up and then asked them to donate the blood. In this way 43 units are collected in this camp. It is reserved quota throughout the year for the needy patients which are to be used. The college aims at ensuring easy accessibility and adequate supply of safe and

quality blood and blood components collected from voluntary blood donors, mainly the NCC and NSS volunteers of our college, to those in need. The blood is stored under optimum conditions with the help of District Civil Hospital, Dhule. Under the policy, blood transfusion is available to the people irrespective of their economic or social status. These agencies have certified the blood donors and facilitated them to have blood transfusion for their family members if needed. Total Quality management approach has ensured smooth conduct of Blood Donation Camp with the involvement of all faculties in charge, ANO, NSS Programme Officer of our college. Evidence of Success:- The practice of blood donation on the Death Anniversaries of Late Sau.Gojar Tai Bhamare has made an impact on community, students and teachers. The donated blood is being utilized by people and institution not only in Sakri but in the area of Dhule District. The blood is also being utilized by the patients suffering from Thalesemia, AIDS and Hemophilia etc. The voluntary blood donation camps have resulted in great impact on the students as well as teachers. The impact is apparent on personality development, social and moral education and on civic responsibility and is reflected in reduced indiscipline and enhanced sense of responsibility among the students towards the mother institute. It has created the sensitized citizens and sense of organizing such types of events in the society as well as in college. Problems encountered and Resources required:- Problems encountered such as inadequacy of resources non-availability of latest techniques and technology for operating the blood transfusion services and lack of extensive awareness programmes. Community and society is engaged for raising financial resources for conducting programmes of blood donation successfully. Efforts are made to attract more youths for blood donation as well as to prepare trained personnel for supervision. We believe in endeavoring to make the blood transfusion services viable through non-profit recovery system. We know the limitation and constraints of our practice in running the academic house. We hope for the best as Blood Donation is the supreme Donation which saves human life. 2. Best Practice- Title: Health Awareness through Blood Group Detection Community Goal: Blood is the essence of life. Human life depends upon the Blood. Blood Donation is considered as life donation. But blood is categorized under different categories and the importance of knowing one's blood type is to prevent the risk of one receiving an incompatible blood type at a time of need, such as during a blood transfusion or during surgery. If two different blood types are mixed, it can lead to a clumping of blood cells that can be potentially fatal. Hence, it is important to know one his or her blood group. Hence, the prime aim of the Blood Group Detection Camp is to make students aware about blood groupings and its importance, so that they can impart this information in the society. Blood Group detection of the students has been done completely free. The Context: One of the most valuable reasons to know about one's blood type is to help others. The college has intention to check blood groups of first year admitted students. The samples collected are categorized by scientific method. Because of this, that particular students know what is their blood group and the rare blood group holder student's names are recorded by the Civil Hospital team because they will put a call out to the public when there is a need to help others who have been in accidents, or need for surgery. Sometimes they will put out a call for specific blood types, so it will be golden opportunity to serve humanity in better way. This initiative also emphasis the inculcating value of co-operation and harmony among students. Students will ready to help others. The value of equality and equanimity will also understand by the students. The Practice: Every year, on 29th August our college organizes Blood Donation camp and Blood Group Detection Camp in memory of Hon.MLA Late Sau.Gojartai Bhamare, Ex-Vice-President of Vidya Vika Mandal, Sakri. In the academic year 2018-19, 250 students have checked their blood groups. These students belong to the classes such as FYBA, FYBCom and FYBSc. The students were made aware about this initiative in the classes by the teachers as well as by the way of notice 15 days before the camp organized.

These newly admitted students also took part in this camp very enthusiastically. The department of Zoology, along with NSS, NCC and the team from Civil Hospital, Dhule carried out the whole process. Evidence of Success: The evidence of success of this practice is preserved in the form of lists. The photographs are taken. Problems encountered: The blood serums, used for blood group detection, are very costly and sometimes it is not available in sufficient proportion. It is the problem encountered in the organization of this camp.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link
http://www.sgpcsakri.com/assets/admin/images/IqacActivityPdf/img_1584295751.pdf

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Sakri Tehsil of Dhule district is considered as tribal populated tehsil and our institution is recognized informally as the Lead College among the private aided institutions of Sakri tehsil. As a result, the institution leads the other private aided institution in curricular, extra-curricular and administrative aspects. As per our mission and objectives, we are committed to impart qualitative higher education to the tribal students coming from hill-area remote area of Sakri Taluka as well as to the women section of the society as well as to ensure inculcate, sincerity punctuality amongst the students so that they contribute to the society nation as most responsible good citizens and to aim overall personality development of the students through extracurricular activities in association with various social cultural organizations. In view of this, our college always prefers to organize such activities that will be beneficial to students for their holistic development. To realize our objectives we conduct workshops on topics like soft skills, communication skills regularly to make the students fit for the job market. Encourage students to conduct various surveys, attend seminars, present papers, and participate in various competitions such as Yuvarang and Avishkar. Our college conducts orientation programs for students and makes them aware of the various opportunities and avenues open for them after graduation. In this academic year, we have organized A Six Days "An Intensive Training Programme for Tribal Children" in collaboration with Vigyan Prasar, New Delhi and KBC North Maharashtra University, Jalgaon. Total of 100 students from various high schools and institutions have participated in this program. This programme reflects our performance of the institution in the area of inculcating scientific temperament distinctive to our vision, priority and thrust. Various lectures and programmes were organized. To eradicate the blind faith among the tribal students is one of the major aims behind this programme. This is the dire need of the hour. This is a unique programme that was organized by our college among all the colleges affiliated to the KBC North Maharashtra University, Jalgaon.

Provide the weblink of the institution
http://www.sgpcsakri.com/assets/admin/images/IqacActivityPdf/img_1584184845.pdf

8.Future Plans of Actions for Next Academic Year

Future Plans ? To motivate teacher participation in research as well as participation in various national and International level conferences and seminars. ? To organize national level /state level seminars by all departments. ? Organize various student-centric co-curricular and extra-curricular activities in the college. ? To encourage students to participate in various extension activities in order to shape their overall personality. ? To organize seminars,

conferences and workshops on various topics. ? To encourage faculty members to publish papers in UGC refereed and high impact factor journals. ? To promote faculty for taking up major and minor research projects. ? To continue publishing College Magazine 'Pushpanjali'