

विद्या विकास मंडळाचे, सिताराम गोविंद पाटील कला, विज्ञान आणि वाणिज्य महाविद्यालय, साक्री ता. साक्री जि. धुळे ४२४ ३०४

ACCREDITED

Affiliated to Kavayitri Bahinabai Chaudhari North Maharashtra University, Jalgaon

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Email: vidyavikas2006@gmail.com

Ph: 02568-242323

**Outward No:** 

Date: 21/08/2019

## Notice

It is hereby informed that the meeting of Internal Complaint Committee (ICC) is held on 24<sup>th</sup> August 2019 at 3.00 PM in the principal office. All members are requested to remain present for the meeting.

Presiding Officer





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## Minutes of the Meeting

#### Academic Year 2019-20

The meeting of Internal Complaint Committee was held on 24<sup>th</sup> August 2019 at 3.00 PM for the academic year 2019-20 in the reading hall of the college. The meeting was chaired by presiding officer of the Internal Complaint Committee. The following members were present for the meeting.

| ICC Designation                         | Sign.  |
|---|--|
| Presiding Officer                       | Ruzarode   |
| Faculty Member                          | College Colleg |
| Faculty Member                          | डां.पा. विकेम.   |
| Non-Teaching Member                     | Mhize  |
| Non-Teaching Member                     | -Garrelo   |
| Student Representative<br>Undergraduate | Valenbe  |
| Student Representative Post graduate    | Shinde   |
| External Member                         | Who arrange  |
|   | Presiding Officer  Faculty Member  Faculty Member  Non-Teaching Member  Non-Teaching Member  Student Representative Undergraduate  Student Representative Post graduate  |

The chairperson of the meeting welcomed all the members of the committee. Reviews of the previous work of the academic year were taken in the beginning of the meeting. The chairperson presented the agenda of the academic year 2019-20. He also





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presented the various subjects of the meeting for discussion. It has been decided that

information regarding awareness of the committee will be circulated in the college campus.

#### Agenda of the meeting

- To place the complaint box in the college campus
- To spread the awareness and continuous sensitization about laws on sexual harassment
- To arrange expert lectures on the different topics
- To spread complaint procedure regarding sexual harassment
- To display the contact numbers of Internal complaint committee
- The meeting was ended with the vote of thanks of the chair.





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**ACTION PLAN** 

Date: 24/08/2019

- Organization of the workshop and seminar
- Organization of invited expert lectures on different topics
- Spreading awareness about prevention of sexual harassment
- Sharing handbook of the prevention, prohibition and redressal Act, 2013

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Dr. J. S. Wakode

**Presiding officer**